

# BISHOP MOORE COLLEGE, MAVELIKARA

## TENDER NOTICE



Sealed tenders are invited from reputed firms for Supply of equipments, glassware and chemicals at the Science Departments, Bishop Moore College, Mavelikara as per the Specifications and Terms & Conditions described below:

|   |  |   |
|---|--|---|
| 1 | Name of Items                              | Equipments, Glassware and Chemicals   |
| 2 | Quotation Number                           | BMC/A3/799/2024 dated 19.02.2024  |
| 3 | Cost of Tender Form Fee                    | Rs.600/-  |
| 4 | Earnest Money Deposit                      | Rs.4000/-   |
| 5 | Period of Supply                           | 30 days   |
| 6 | Documents to be Submitted                  | See attachment  |
| 7 | Last Date of receipt of Tender/Bid closing | 18.03.2025 ( before 3pm )   |
| 8 | Date and time of Opening Tender            | 19.03.2025 ( 11am )   |
| 9 | Contact details                            | Principal, Bishop Moore College,<br>Mavelikara, Alappuzha – 690110.<br>Phone No. – 04792303260<br>e-mail : <a href="mailto:bpmoorecollege@gmail.com">bpmoorecollege@gmail.com</a> |

The interested bidders can download the tender document for free of cost from College website. Detailed Terms and Conditions and Technical Specifications are available in Tender Document.

The bids shall be opened at the office of the Principal, Bishop Moore College, Mavelikara on date mentioned above. If the above date of opening of tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.



  
PRINCIPAL  
BISHOP MOORE COLLEGE  
MAVELIKARA-690 110  


(a) Bidder Details

|  |  |
|--|--|
| Registered Name and Address of bidder  |  |
| Communication Address  |  |
| <u>Other contact information</u><br>Office Telephone :<br>Mobile:<br>Email : |  |
| PAN AND GST No.  |  |

**(b) Eligibility Criteria and Documents to be Submitted**

(i) Eligibility-The bidder,

- a. Shall be registered in India.
- b. Shall have Office in Kerala.
- c. Shall have submitted all the Documents mentioned.

(ii) Documents to be Submitted

(a) The Bid shall contain the scanned copies of the following documents:

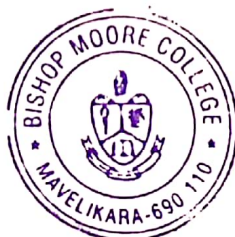
- 1) GST Registration Certificate of the Firm.
- 2) PAN details of the Firm.
- 3) Details of Tender Fee payment
- 4) Details of EMD Payment
- 5) Signed Tender Form (with bidder details filled) as acceptance of terms and conditions.(Attached as Annexure I)
- 6) Financial Bid with Make and Model No. against Estimate Items. (Attached as Annexure II).

(b) Tender Fees and Earnest Money Deposit (EMD)

1) Every tenderer who has not registered his name with the State Government (Stores Purchase Department), should send along with his tender, an earnest money The amount may be paid in the form of Demand Draft drawn in favour of the Principal, Bishop Moore College, Mavelikara. Cheques will not be accepted. The earnest money of unsuccessful tenderers will be returned as soon as possible after the tenders are settled.

2) Tenderers whose names are registered with Government (Stores Purchase Department) are generally exempted from furnishing earnest money for such articles for which they have registered their names. If they tender for stores other than those for which they have registered their names, they will have to furnish earnest money. Registered firms will have to quote invariably in every tender they submit, the registration number assigned to them by the Stores Purchase Department. Attested copy of registration certificate may be enclosed with the tender for reference.

3) Small Scale Industries and Cottage Industries within the Kerala state, which are certified as such by the Director of Industries and Commerce or by the Regional Joint Director of Industries and Commerce will be exempted from furnishing earned money against tenders for supply of stores manufactured by them.



**(c) Payment mode:**

The Tender Fee and EMD can be paid in the form of Demand Draft drawn in favour of the Principal, Bishop Moore College, Mavelikara. Cheques will not be accepted. Separate DD should be submitted for Tender fee and EMD.

**(d) Submission Process :**

The tenders should be addressed to the Principal, University of Kerala in a sealed cover with the tender number and name – duly super scribed on the cover to reach the office before the last date of receipt of bid.

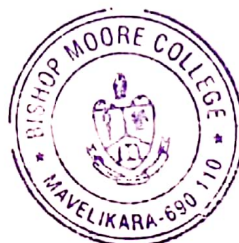
**(e) Terms and Conditions :**

- 1) This Bid is a Single cover bid. Financial bid shall be submitted in the same cover, failing which bidder shall be disqualified.
- 2) The bidder shall quote rate for each item in the BoQ in Annexure II. Incomplete BoQ is liable to be rejected.
- 3) The Bidder shall quote price in clear terms. The rates quoted must be inclusive of all taxes, cost of supply at site and warranty etc.
- 4) The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
- 5) Tenders which are not in the prescribed form are liable to be rejected and the cost of tender forms once paid will not be refunded.
- 6) Intending tenderers should send their tenders so as to reach the officer mentioned in the tender notification, on or before the due date and time noted therein. No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned therein. Tenders not stipulating period of firmness and tenders with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.
- 7) The tenders will be opened on the appointed day and time in the office of the Principal, in the presence of such of those tenderers or their nominees who may be present at that time.
- 8) The final acceptance of the tender rests entirely with the Principal who do not bind themselves to accept the lowest or any tender.
- 9) In cases where a successful tenderer, after having made partial supplies, fails to fulfill the contracts in full, all or any of the materials not supplied may at the discretion of the



Principal, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the college shall there by, together with such sums as may be fixed by the University towards damages, be recovered from the defaulting tenderer.

- 10) Payment will be made only after the supplies are actually verified and taken to stock.
- 11) The tenderer shall undertake to supply materials according to the specifications.
- 12) No representation for enhancement of rates once accepted will be considered.
- 13) EMD and Tender Fee:- The bidder shall furnish EMD and Tender Fee as mentioned in Tender Notice. Exemption Certificate if any, shall be submitted along with the tender.
- 14) Forfeiture of EMD:- If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any deposited by him will be forfeited to college or such action taken against him as the Principal think fit.
- 15) Performance Security: - If work is awarded, a Performance Security equal to 5% of contract value shall be furnished by the bidder. The Performance Security will be forfeited, if the firm fail to abide the terms and conditions of the tender and subsequent execution of the work/ warranty liability. It will be released on successful completion of work and general warranty period of 1 year.
- 16) Validity: - The Bid will be valid for 90 days from its date of opening. Further extension can be done by mutual consent.
- 17) Payment: - The Principal will release the payment only after inspecting the work and satisfy that the items are supplied as per the requirements and on the basis of actual quantity executed. The payment will be made after successful completion of the supply on producing invoice in triplicate. The final bill shall be based on the actual quantity of supply made.
- 18). In case of dispute arises, the decision of Principal shall be final and binding on bidders.
- 19) The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
- 20). General rules relating to purchase of materials/equipment mentioned in store purchase manual will be also applicable to this tender.
- 21). The tenders should be addressed to the Principal, Bishop Moore College, Mavelikara in a sealed cover with the tender number and name - Supply and Installation of



equipments, glassware and chemicals at the College Office duly super scribed on the cover.



*Puthan*  
PRINCIPAL  
PRINCIPAL  
BISHOP MOORE COLLEGE  
MAVELIKARA-690 110  
*Feb 29*

ANNEXURE-I

FORM OF TENDER

From,

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To,

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Sir,

I/We hereby tender to supply, under the annexed general conditions of contract, the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by the Principal, Bishop Moore College, Mavelikara at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

\*I/We am/are remitting/have separately remitted the required amount Of Rs..... as earnest money.

Place : .....

Yours Faithfully

Date : .....

( Name & Signature ).....

\* To be scored in cases where no earnest money deposit is furnished.

Important: This tender form may be printed on A4 size paper. Editing of the preprinted text in the tender form in any way other than as indicated (like ticking, filling in with ink/typing, scoring off inapplicable material etc.) will render the tender form invalid and liable for rejection.

## ANNEXURE-II

| Sl. No.                     | Specifications   | Quantity | Unit | Rate (Rs.) | GST (Rs.) | Total (Rs.) | Remarks |
|-----------------------------|--|----------|------|------------|-----------|-------------|---------|
| <b>Physics Department</b>   |  |          |      |            |           |             |         |
| 1                           | Anderson's Bridge set up with Head Phone & Function Generator ( pH level equipment ) | 1        | No.  |            |           |             |         |
| 2                           | Convex lens small aperture ( Local Length 10cm )                                     | 5        | Nos. |            |           |             |         |
| 3                           | Transistor Characteristics ( Training Kit )  | 1        | No.  |            |           |             |         |
| 4                           | Burette ( Borosil – 50ml )   | 2        | No.  |            |           |             |         |
| 5                           | Acetone  | 2        | L    |            |           |             |         |
| 6                           | Battery Eliminator   | 2        | Nos. |            |           |             |         |
| 7                           | Function Generator ( aplab model )   | 1        | No.  |            |           |             |         |
| 8                           | Galvanometer   | 4        | Nos. |            |           |             |         |
| <b>SUB TOTAL</b>            |  |          |      |            |           |             |         |
| <b>Chemistry Department</b> |  |          |      |            |           |             |         |
| 1                           | Sodium Hydroxide Pellette ( 500g )   | 5        | Nos. |            |           |             |         |
| 2                           | Hydro Chloric Acid ( 500ml )   | 10       | Nos. |            |           |             |         |
| 3                           | Sulphuric Acid ( 500ml )   | 10       | Nos. |            |           |             |         |
| 4                           | Nitro benzene ( 500ml )  | 2        | Nos. |            |           |             |         |
| 5                           | Chloroform ( 500ml )   | 2        | Nos. |            |           |             |         |
| 6                           | Methyl Acetate ( 500ml )   | 2        | Nos. |            |           |             |         |
| 7                           | Butanol ( 500ml )  | 2        | Nos. |            |           |             |         |
| 8                           | Calcium Chloride ( 500g )  | 2        | Nos. |            |           |             |         |
| 9                           | Di Ethyl Eather ( 500ml )  | 2        | Nos. |            |           |             |         |
| 10                          | Beaker ( 50ml )  | 10       | Nos. |            |           |             |         |
| 11                          | Beaker ( 250ml )   | 10       | Nos. |            |           |             |         |
| 12                          | Beaker ( 500ml )   | 10       | Nos. |            |           |             |         |
| 13                          | Test Tube ( Big )  | 100      | Nos. |            |           |             |         |
| 14                          | Test Tube ( Small )  | 100      | Nos. |            |           |             |         |
| 15                          | Wash Bottle  | 20       | Nos. |            |           |             |         |
| 16                          | Water Bath   | 4        | Nos. |            |           |             |         |
| 17                          | Dropper Big  | 50       | Nos. |            |           |             |         |
| 18                          | Decicator Crucible Lid   | 10       | Nos. |            |           |             |         |



|                  |                           |    |      |  |  |  |  |
|------------------|---------------------------|----|------|--|--|--|--|
| 19               | Weighing Bottle           | 10 | Nos. |  |  |  |  |
| 20               | Test Tube Brush           | 50 | Nos. |  |  |  |  |
| 21               | Pipette ( 5ml )           | 10 | Nos. |  |  |  |  |
| 22               | Pipette (10ml )           | 10 | Nos. |  |  |  |  |
| 23               | Standard Flask ( 100ml )  | 10 | Nos. |  |  |  |  |
| 24               | Thermometre ( 250degree ) | 10 | Nos. |  |  |  |  |
| <b>SUB TOTAL</b> |                           |    |      |  |  |  |  |

**Zoology Department**

|                  |   |     |      |  |  |  |  |
|------------------|---|-----|------|--|--|--|--|
| 1                | Acetone ( Nice) ( 500ml )                   | 1   | No.  |  |  |  |  |
| 2                | Cotton                                      | 1   | Roll |  |  |  |  |
| 3                | Measuring Cylinder ( Borosil ) ( 50ml )     | 8   | Nos. |  |  |  |  |
| 4                | Pipette Pump ( Big )                        | 2   | Nos. |  |  |  |  |
| 5                | Glass Funnel ( Borosil ) ( Diameter 4.5cm ) | 10  | Nos. |  |  |  |  |
| 6                | Glass Beaker ( Borosil ) ( 100ml )          | 5   | Nos. |  |  |  |  |
| 7                | Blood Lancet                                | 100 | Nos. |  |  |  |  |
| <b>SUB TOTAL</b> |   |     |      |  |  |  |  |

**Botany Department**

|                  |  |    |      |  |  |  |  |
|------------------|--|----|------|--|--|--|--|
| 1                | Micro Pipette 0.02 – 0.2ml variable volume | 1  | No.  |  |  |  |  |
| 2                | Glass trough ( Large )                     | 5  | Nos. |  |  |  |  |
| 3                | Perchloric acid ( 500ml )                  | 1  | No.  |  |  |  |  |
| 4                | Pottassium Iodide ( 100g )                 | 1  | No.  |  |  |  |  |
| 5                | Plastic Trays ( Medium )                   | 5  | Nos. |  |  |  |  |
| 6                | Plastic Trays ( Large )                    | 5  | Nos. |  |  |  |  |
| 7                | Hexane ( 500ml )                           | 2  | Nos. |  |  |  |  |
| 8                | Micro Pipette 1 – 5ml variable volume      | 1  | No.  |  |  |  |  |
| 9                | Ferric Chloride ( 500g )                   | 1  | No.  |  |  |  |  |
| 10               | Iso Propyl Alcohol ( 500ml )               | 5  | Nos. |  |  |  |  |
| 11               | Beaker ( Borosil ) ( 50ml )                | 20 | Nos. |  |  |  |  |
| 12               | Screw Cap Bottles ( 30ml )                 | 20 | Nos. |  |  |  |  |
| 13               | pH Pen                                     | 1  | No.  |  |  |  |  |
| 14               | Sucrose ( 500g )                           | 4  | Nos. |  |  |  |  |
| <b>SUB TOTAL</b> |  |    |      |  |  |  |  |

**Botany & Biotechnology Department**

|   |                                    |   |      |  |  |  |  |
|---|------------------------------------|---|------|--|--|--|--|
| 1 | Micro Pipette 0.1ml - Fixed Volume | 1 | No.  |  |  |  |  |
| 2 | Acetone ( 500ml )                  | 5 | Nos. |  |  |  |  |

|                  |   |   |         |  |  |  |  |
|------------------|---|---|---------|--|--|--|--|
| 3                | Acetic Acid ( 500ml )                   | 3 | Nos.    |  |  |  |  |
| 4                | Lamposol ( 500ml )                      | 3 | Nos.    |  |  |  |  |
| 5                | Chloroform ( 500ml )                    | 3 | Nos.    |  |  |  |  |
| 6                | Xyelene ( 500ml )                       | 3 | Nos.    |  |  |  |  |
| 7                | Micro Pipette 1ml - Fixed Volume        | 1 | No.     |  |  |  |  |
| 8                | Eppendorf Tubes ( 2ml ) ( Pack of 100 ) | 2 | packets |  |  |  |  |
| 9                | Micro Pipette Tips 0.2ml – 2ml          | 2 | packets |  |  |  |  |
| 10               | Micro Pipette Tips 0.02ml – 0.2ml       | 2 | packets |  |  |  |  |
| 11               | Cheese Cloth / Gauze Cloth              | 5 | packets |  |  |  |  |
| 12               | Benzeze ( 500ml )                       | 6 | Nos.    |  |  |  |  |
| 13               | Sodium Potassium Tartarate ( 250g )     | 2 | Nos.    |  |  |  |  |
| 14               | Sodium Hydrogen Phosphate (500g)        | 1 | No.     |  |  |  |  |
| 15               | pH Meter                                | 1 | No.     |  |  |  |  |
| 16               | Trichloro Acetic Acid (500g)            | 1 | No.     |  |  |  |  |
| 17               | Dimethyl Sulphoxide ( 500ml )           | 1 | No      |  |  |  |  |
| <b>SUB TOTAL</b> |   |   |         |  |  |  |  |

I ..... (Name of authorized person) on behalf of ..... (Company Name) do hereby agree the terms and conditions mentioned in the tender and supply of above items as per the schedule and rate mentioned in the financial bid.

**Signature and Seal of Bidder**